

## Managing Multiple Projects

### AUDIENCE

The course is aimed at programme managers who are responsible for the management of multiple projects.

### SUMMARY

This one-and-half day course is designed with a blend of tutorials, syndicate discussions and carefully selected exercises which assist in reinforcing the theoretical elements of the course.

The course is intended to provide guidance to managers on how to successfully manage multiple projects while understanding the need to delegate authority effectively.

### COURSE AIMS

By the end of the course the participants will be able to:

- *Identify risks associated with managing multiple projects.*
- *Formulate a strategy to minimise these risks in their own business area.*
- *Delegate authority confidently, whilst maintaining responsibility as appropriate, for projects under their control.*
- *Develop an effective communication strategy for projects under their control.*

### COURSE SESSIONS

- *The Role of Programme Management*
- *Risk Mitigation*
- *Delegating Effectively*
- *Communication in a Multiple Project Environment*
- *Action Planning & Next Steps*

**A full and detailed syllabus is available. Simply email us or visit our website to request further information. Alternatively call us on the number below.**